

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 6th September 2017			
1.	Attendees and apologies			
	Present:	Cllr Horace Prickett Chair (HP), Cllr Graham Payne, (GP), Cllr Ernie Clark, Hilperton (EC), Cllr Deborah Halik (DH), Cllr David Halik (DH), Cllr Peter Fuller (PF), Cllr Edward Kirk (EK), Cllr Stuart Palmen (SP), Kirsty Rose, Highways (KR), Mary Cullen, CEM (MC), Lance Allan, CEO TTC (LA), Pat Whyte, Highways (PW),		
	Apologies:	Cllr Steve Oldrieve, Spencer Drinkwater (Highways), Alessandro Trombetta (Wiltshire Police) Richard Covington (Parish Rep).		
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Trowbridge Area Board meeting in June http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=171&MIId=11185&Ver=4		
3.	Financial Position			
		The budget allocation at the start of this meeting for 2017/18 is £17,508.60.		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		MC noted that CATG funding for pavement improvements had now been confirmed as £9,212.29 for Trowbridge Community Area this financial year. A briefing note has been developed and circulated. Request for pavement improvements need to come through the community issues system. Parishes requesting improvements will need to make a contribution to costs.		
4.	Top 5 Priority Schemes			
a)	Lambrok Road-Wingfield Road, Trowbridge cycle scheme	Construction to begin 3 rd July 2017 for 10 weeks. Work is into the final phase but 2 weeks behind schedule	Area Board to note update.	AB
b)	Bratton Road, West Ashton – traffic calming	Detailed design plans have been prepared with additional soft engineering measures. These have been agreed with the parish council and will be delivered within the scheme budget. Construction programmed to start 16 th Oct for 2 weeks. Road closures are required.	Area board to note update. KR to update RC re lighting outside village hall.	AB
c)	The Grove Primary School, Trowbridge	Lining works started. Signs to go in this week. Still subject to 6 month experimental order. Concerns raised over school bins being placed on zig zag areas. KR has previously raised with school. Cllr DH will take up with school head on forthcoming visit.	KR to monitor and review order. Cllr DH to make representation to school regarding placing bins on zig zag areas.	KR Cllr DH
d)	Issue 4688 20mph signage, College Road, Trowbridge	Works package ready to issue. Implementation within 6-8 weeks.	To note update	AB
5.	Other Priority schemes			

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

a)	Issue 4801 – No through sign request, junction of Marsh mead and Hill Street, Hilperton	To be in place by mid September	Area board to note update	KR
b)	Issue 4824 – Speeding Westbury Road/Woodmarsh, North Bradley	Cllr HP requested be considered as substantive bid scheme. Following wide ranging discussion it was agreed that the Drynham scheme be put forward as discussed previously and that background work to be done towards submission of this scheme as substantive bid next year. Cost will be 5k. NBPC to contribute 1/3 i.e. £1666	Recommendation to A/B to agree contribution of £3,354 for background work to substantive bid for Westbury Rd/Woodmarsh subject to NBPC contribution of £1,666.	AB NBPC
c)	Issue 4908 – Speeding, County Way, Trowbridge	£1,000 match Funding previously agreed by TTC. KR to progress.	Area Board to note update	KR AB
d)	Yeoman Way/Centenary Court, Trowbridge	Completion by mid September	AB to note update.	KR/AB
e)	The Croft, Trowbridge – damage to verges	TTC agreed 25% match funding for the scheme.	KR to task Ringway to carry out works.	KR
f)	20mph speed restriction assessment, Drynham Ward	The majority of the Drynham ward meets the criteria for a 20mph speed limit. KR has ascertained that there are no developer monies to go towards the scheme. Agreed a substantive bid should be prepared with a view to ascertaining if there are any s106 monies available from development on site of former WWDC offices.	KR to prepare substantive scheme bid and to ascertain whether s106 monies may be available to support the 20mph scheme in the ward. CATG recommendation to A/B to approve £3k CATG contribution to substantive bid subject to £1500 contribution from TTC	KR AB TTC

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

6.	Issues			
b)	Issue 5166 Frome Road/Manor Road/Westfield Road. Trowbridge – various issues	Various issues raised regarding speeding traffic, obstructive parking, congestion and poor driving around school opening and closing. School does not have travel plan.	Cllr DH will visit school to encourage development of this. KR will ask Ruth Durrant from TAOSJ to get in touch	KR RD Cllr DH Wilts Police
e)	Issue 5261 Newhurst Park, Hilperton – verge marker posts	Funding secured via CATG and parish Council. Works package issued.	To note update	AB
f)	Issue 5272 – Shires Gateway/Asda roundabout – road marking layout	Complaints about road markings and congestion in this area. Results of traffic flow analysis will be back early in New Year. KR to establish whether illegal parking issues will form part of this. Issues raised also about traffic signal sequencing. KR will go back to traffic signals concerning this.	KR to report back to next CATG.	KR
g)	Issue 5300 County Way, Trowbridge – new footway from Ashton Street to The Halve	SC from sustainable transport has confirmed that there are plans for new cycle way provision in this area although there is no funding available for this in the current financial year. Meeting gave full support for this proposal to be progressed next financial year.	KR to advise SC that CATG supports proposal for new cycle way.	KR
h)	Issue 5303 – Longfield Roundabout new footway from Lamb car park to pedestrian crossing	Footway required in this area for safety of pedestrians and other users. There is a possibility that responsibility for this may be covered in the terms of the transfer of the carpark to the brewery.	KR to investigate.	KR

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

i)	Issue 5304 – Longfield Roundabout new footway from Longfield House to pedestrian crossing	Footway required in this area for safety of pedestrians and others.	To be investigated as part of crossing upgrade works.	KR
l)	Issue 5422 Elizabeth Way/Hilperton Road roundabout – concerns re vehicle speeds and layout	Hilperton PC agree there is an issue with speeding at Elizabeth Way/Hilperton roundabout.	KR will investigate further and report back to next CATG.	Cllr EC
8	New Issues			
	Various issues Seymour RD health centre-concerns over obstructive parking	Temporary cones in place to prevent obstructive parking. Development control will be progressing waiting restrictions in this area asap.	KR to update next meeting	KR
	Issue 5589 The Halve-various issues raised re speeding traffic, need for pedestrian crossing, speed limits	MC has issued metrocount request form to residents. TTC agree there are issues in this location. KR to investigate issues and report back to next meeting	KR to investigate and report to next meeting.	KR
7.	Other items			

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

a)	Wingfield Road and surrounding streets – parking study request	KR to put forward for Parking Review process through network management. Wider concerns raised re increased level of parking issues across the town. Discussed and agreed that area board should write to planning department re parking quotients and criteria to address the issue within future developments.	KR to put forward for parking Review Process. AB to write to planning department.	KR AB
c)	Dropped Kerbs	Discussion Postponed	To be put on the agenda for discussion at next CATG meeting.	KR
	Footpath Improvement funding	As discussed above. Some areas in Trowbridge have already been identified. These have been circulated to members. These could be extended or new areas identified. Members to put request through issues system	Area Board to note update.	
8.	Date of Next Meeting: 12th October 2017			

Trowbridge Community Area Transport Group

Report author- Mary Cullen, Community Engagement Manager

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Trowbridge Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Trowbridge Area Board will have a remaining Highways funding balance of £

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications